



Latest Colour
Passport size
photograph of
Authorised
Person

Application for State Bank of India FASTag (Legal Entity)

For Office use only

All fields marked with * are mandatory, Fill form in English in Block Letters, Date format should be dd/mm/yyyy, KYC no. is mandatory for update application

Date: /.../....., Application Number....., Account Type- **A**-Limited KYC, **B**- Full KYC, SBI FASTag Number.....

Service Provider Code.....PoS Code.....Application Type (New/Update), KYC Number.....

1. ENTITY DETAILS

Entity Constitution*																																				
Name*																																				
Date of Incorporation*											Date of commencement of business																									
Place of Incorporation											Country of Incorporation*						Country of Residence as per Tax Laws*																			
Identification Type	GSTN*																																			
PAN*											Number of controlling person(s) resident outside India for Tax purposes																									

Account Detail* a) Within SBI - Account Number.....
b) Outside SBI -Bank Name.....IFSC Code.....Account Number.....

(Please provide details of each controlling person resident outside India for Tax Purposes separately in Annexure C2)

2. PROOF OF IDENTITY (POI)* (Certified copy of anyone of the following Proof of Identity (PoI) needs to be submitted), Please tick one POI

A-Certificate of Incorporation/Formation, B-Registration Certificate, C-Resolution of Board/Managing Committee, D-Memorandum and article of association/Partnership Deed/Trust Deed, E- Officially Valid document(s) in respect of person authorized to transact, F- Activity proof (For Sole Proprietorship only)

* **Please obtain KYC of Entity as per list mentioned in Annexure II.**

3. PROOF OF ADDRESS (POA)* (Certified copy of anyone of the following Proof of Address (PoA) needs to be submitted)

3.1 Current/Permanent/Overseas address* (Please tick one address type and one proof of address)

Address Type* A- Residential/Business, B- Residential, C- Business, D- Registered Office, E- Unspecified (tick one)
 PoA* I-Certificate of Incorporation/ Formation, II- Registration Certificate
 Line 1*.....
 Line 2.....
 Line 3.....City/Town/Village*.....
 State/U.T Code*.....Pin/Post Code*.....Country Code*(IN)/other country, please refer list of country codes.....

3.2 Correspondence/Local address details* (Please tick)

Same as current/Permanent/Overseas address* ()
 Address Type* A- Residential/Business, B- Residential, C- Business, D- Registered Office, E- Unspecified (tick one)
 PoA* I-Certificate of Incorporation/ Formation, II- Registration Certificate
 Line 1*.....
 Line 2.....
 Line 3.....City/Town/Village*.....
 State/U.T Code*.....Pin/Post Code*.....Country Code*(IN)/other country, please refer list of country codes.....

3.3 Address in the jurisdiction where entity is resident outside India for Tax Purposes*

(Tick one) 1- Same as current/Permanent/Overseas address details 2- Same as correspondence/ Local address details

Address Type* A- Residential/Business, B- Residential, C- Business, D- Registered Office, E- Unspecified (tick one)
 PoA* I-Certificate of Incorporation/ Formation, II- Registration Certificate
 Line 1*.....
 Line 2.....
 Line 3.....City/Town/Village*.....
 State/U.T Code*.....Pin/Post Code*.....Country Code*(IN)/other country, please refer list of country codes.....

4. Contact Details* (All communications will be sent on Provided Mobile no. /Email-ID)

Telephone (Off.)....., Telephone (Res)....., Mobile.....
 Fax....., E-Mail ID.....

5. Details of Related Person/Beneficial owner(BO)* [No of Controlling Persons/BOs]

(Please tick one option) **A**-Addition of Related Person, **B**- Deletion of Related Person, **C**-Update related person details

KYC Number of Related Person (if available*).....

(Please Tick One option) Related Person Type- A- Director, B- Promoter, C- Karta, D- Trustee, E- Partner, F- Authorised Signatory, G- Court Appointed official, H- Beneficiary

5.1 PERSONAL DETAILS of Related Person for each person

Name* (same as ID Proof)																				
Maiden Name (if any*)																				
Father Name*																				
Spouse Name*																				
Mother Name*																				

Date of Birth*

D	D	M	M	Y	Y	Y	Y
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Gender*(tick one) M- Male, F- Female, T- Transgender,
 Marital Status*(tick one) Married, Unmarried, Others
 Nationality* (Tick one) Indian, Other country
 Residential Status*(tick one) A- Resident Individual, B- NRI, C- Foreign National, D- Person of Indian Origin
 Occupation Type*(tick one) **S- Service** (Private Sector, Public Sector, Government Sector), **O- others** (Professional, Self Employed, Retired, Housewife, Student), **B- Business, X-Not categorized**

5.2 Tick if Applicable Residence for Tax purposes in Jurisdiction(s) outside India

ADDITIONAL DETAILS REQUIRED* (mandatory only if section 5.2 is ticked)
 ISO 3166 country code of jurisdiction of Residence.....
 Tax identification Number or equivalent (if issued by jurisdiction)*.....
 Place/City of Birth.....ISO 3166 Country Code of Birth*.....

5.3 PROOF OF IDENTITY (PoI) * please input the details

(Certified copy of anyone of the following proof of Identity (PoI) needs to be submitted)

A-Passport Number.....,Passport Expiry Date.....B-VoterID Card.....,C-PANCard.....,
 D-Driving License.....,Driving License Expiry Date..... F-NAREGA Job Card.....
 Z-Letter Issued by National Population Register containing details of name & address.....

5.4 PROOF OF ADDRESS (PoA)* (Certified copy of anyone of the following proof of Address (PoA) needs to be submitted)

5.4.1 CURRENT/PERMANENT/OVERSEAS ADDRESS DETAILS

Address Type* A- Residential/Business, B- Residential, C- Business, D- Registered Office, E- Unspecified (tick one)
 PoA* I- Passport, II- Driving License, III-Voter Identity Card, IV- NAREGA Job Card, V- Letter Issued by National Population Register containing details of name & address

Address*
 Line 1*.....
 Line 2.....
 Line 3.....
 City/Town/Village*.....
 Pin/Post Code*.....State/U.TCode*.....Country Code*(IN)/other country, please refer list of country codes.....

6. Vehicle Details (Rc copy duly verified to be collected)

Name of the Vehicle Owner (as per the Registration Copy)	
Registration Number of the Vehicle (signed copy of RC to be taken)	
Vehicle Colour	
Engine Number	
Chasis Number	
Make of the Vehicle	
Model of the Vehicle	
Vehicle Class (Please refer the List defined by NPCI)	

7. Transaction Details

Payment Mode: (Cash, Debit/Credit card, others)	
FasTag Issuance Fees	
Security Deposit of the FASTag account	
Load amount in the FASTag account	
Total:	

8. Remarks (if any).....

Applicant Declaration:

I/We hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I/we undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I/we am/are aware that I/we may be held liable for it. My/Our personal KYC details may be shared with Central KYC Registry. I/We hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address.

I/We declare that, I/We am/are eligible to apply for SBI FASTag(s). I/we have read the terms and conditions applicable to SBI FASTag, and I/we understand that SBI is entitled at its discretion to accept or reject this application without assigning any reason whatsoever. I/we agree to be bound by all the terms and conditions in force from time to time. I/we also understand that upon any usage of State Bank FASTag at any Toll Plazas and Top ups of the FASTag via point-of-sale / online portals, the amount in the FASTag account will result in decrease/increase as per the transactions/case type. The Bank/third party will levy all the applicable charges/taxes as per the service types availed by me/us.

[] I have read and agree to the terms and condition attached with this form.

Optional:

I/we hereby authorize State Bank to debit my/our SBI Current/savings/etc. account Number

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 at _____ Branch by Rs.....(In Words:.....), once the minimum balance falls below the prescribed amount as defined by SBI from time to time.

Date: /.... /.....
Place:

Signature/Thumb Impression of the Applicant

Attestation/For Office Use Only

Documents Received (Tick any one) – A- Self Certified, B- True Copies, C-Notary,
Risk Category (Tick one) - High, Medium, Low. In person Verification Carried out by (name of the person).....

Details of the PoS

POS NamePOS Code..... **PoS Authorised Person Signature and Seal**

Details of the Channel Partner (Service Provider)

NameCode.....Designation..... Signature and Seal

Vehicle Class Details as defined by NPCI:

Vehicle Class	Particulars
4	Car / Jeep / Van/ Tata Ace and similar mini light commercial vehicle
5	Light Commercial Vehicle
6	Three Axle Commercial Vehicles
7	Bus/Truck
12	4 to 6 axle
15	7 or More Axle
16	Heavy Construction Machinery (HCM)/Earth Moving Equipment (EME)

Terms and conditions of the SBI FASTag

These Terms and Conditions apply to and regulate the provision of FASTag facility provided by SBI. These terms and conditions (the "Terms and Conditions") shall be in addition to and not in derogation to any other terms as stipulated by SBI from time to time.

1. Definitions

In these Terms and Conditions, unless there is anything repugnant to the subject or context thereof, the following words / expressions shall have the meaning as stated herein under:

"Application" or the "Tag Application" shall refer to the application made by a customer to SBI for the issuance of a FASTag. The Application shall be in the form of a written application made in the manner and format prescribed by SBI, and shall form an integral part of these Terms and Conditions.

"Concessionaire" refers to the person/entity that has been granted the right to construct, maintain, and toll the Highway by the National Highways Authority of India.

"National Highway" shall mean all the National Highways where ETC program is active.

"Tag" refers to the prepaid FASTag issued by SBI.

"Tag Account" shall mean the account opened in the name of the Customer and maintained by SBI for the purpose of usage of the Tag as per the Terms and Conditions contained herein.

"Customer" shall mean the individual or corporates who makes an Application for the issuance of, and to whom the Tag has been issued by SBI subject to such terms and conditions as may be specified by SBI, and who is authorized to hold and use the Tag.

"Tag Website" refers to www.fastag.onlinesbi.com, which is owned, operated and maintained by SBI.

"Transaction" shall mean any Tag transaction/s carried out by the Customer/s as permitted by these Terms and Conditions, including but not limited to, loading or reloading of funds to a Tag; Tag balance enquiries and/or such other uses as SBI may permit in writing from time to time.

"Customer Care" refers to the telephonic customer service facility provided by SBI throughout the day to Customer/s for any Tag related queries.

2. Interpretation

- a. All references to singular include plural and vice versa and the word "includes" should be construed as "without limitation".
- b. Words importing any gender include the other gender.
- c. Reference to any statute, ordinance or other law includes all regulations and other instruments and all consolidations, amendments, re-enactments or replacements for the time being in force.
- d. All headings, bold typing and italics (if any) have been inserted for convenience of reference only and do not define limit or affect the meaning or interpretation of these Terms and Conditions.
- e. The rules of interpretation as set out in the General Clauses Act shall, unless it be repugnant to the subject or context thereof, apply to these Terms and Conditions as if incorporated herein.

3. Applicability of Terms

The Customer shall be deemed to have unconditionally agreed to and accepted these Terms and Conditions by submitting the Application for the Tag or by performing a Transaction or by accepting the Tag, in the form and manner prescribed by SBI from time to time.

4. Issuance of Tags

SBI may issue the Tag to a customer on the request of the customer and pursuant to the customer making an Application for the Tag and agreeing to the applicable terms and conditions in the form and manner prescribed by SBI in this regard. SBI shall maintain records of these Applications and other Transactions in such manner as may be deemed suitable by SBI.

The Tag issued by SBI to the Customer shall be mandatorily affixed by the authorized representative of the Bank on the vehicle of the Customer with the vehicle number specified by the Customer in the Application. The Tag is not transferable and may only be used with respect to the vehicle on which the Tag has been affixed by the authorized representative of the Bank.

The Tag shall be activated with a minimum amount being loaded on the Tag by the Customer. Tag Cost as decided by the Bank will be applicable as per the tag class.

The tag holder shall be bound to comply with these Terms and Conditions and all the policies stipulated by SBI from time to time in relation to the FASTag. SBI may, at its sole discretion, refuse to accept the Application and to issue the Tag to the Customer.

5. Documents needed to apply for SBI FASTag

Since the SBI FASTag is linked to an account, KYC documentation would be required as per the KYC policy of the Bank. Apart from the KYC documentation, you need to submit Registration Certificate (RC) of the vehicle along with the application for SBI FASTag. The SBI FASTag is linked to a prepaid account, then it can be issued as per below defined limits:

By accepting minimum details of account holder: This type of FASTag cannot have more than Rs. 10,000*/- limit in their FASTag (Prepaid) account. The monthly reload limit is also capped to Rs. 10,000/-.

Requirements: Minimum KYC details (as per Bank policy), vehicle RC Copy, Photo of the customer.

Full KYC FASTag account holder: This type of FASTag account cannot have more than Rs. 1 Lakh limit in their FASTag (prepaid) account. There is no monthly reload cap in this account.

Requirements: Full KYC details (as per Bank policy), Vehicle RC Copy, Photo of the customer

6. Features of Tag

The Tag may be used for the purpose of making applicable toll payments at participating Toll Plazas on the Highway through the ETC lane provided at such Toll Plazas. The list of participating Toll Plazas will be updated on the Tag Website by SBI from time to time. No interest shall be payable by SBI on the amount available/loaded for this purpose.

A User ID and password will be provided to the Customer to allow him/her to reload the Tag through the Tag Website. The Customer must not disclose this User ID and password to anyone else.

The Customers may load and reload the Tag at Point of Sale (PoS) subject to verification of their identity and any other mandatory requirements as prescribed by the Bank from time to time and/or using the payment gateway available to the Customers after they log in to Tag Website using the User ID and password provided to them. Limitations regarding minimum amount, maximum amount, annual load limit and frequency of loading and reloading shall be applicable as prescribed by the Bank from time to time. The cash loading / reloading facility is subject to the relevant applicable fee(s). Funds loaded on a Tag after activation by SBI are immediately available for the Customer for use.

7. Lost or Stolen Tags

If the Tag is lost or stolen, the Customer must immediately report the loss/ theft over the telephone to the Customer Care and /or lodge a complaint with a Point of Sale (PoS). Customer Care shall, upon adequate verification, blacklist the Tag and terminate all facilities in relation thereto during working hours on a working day following the receipt of such intimation and on the request of the Customer and shall not be liable for any inconvenience caused to the Customer in this regard. The Customer shall take cognizance of the fact that once a Tag is reported lost, or stolen and is subsequently found, the same shall be promptly cut in half and adequate care taken to prevent its misuse. The Customer is responsible for the security of the Tag and shall take all steps towards ensuring the safe-keeping thereof. The Customer will be liable for all charges incurred on the Tag until the Tag is reported lost /stolen. Further, in the event SBI determines that the aforementioned steps are not complied with, financial liability on the lost or stolen Tag would rest with the Customer. In case of any dispute relating to the time of reporting and/ or Transaction/s made on the Tag or any other matter in relation to the said Tag, SBI shall reserve the right to ascertain the time and/ or the authenticity of the disputed Transaction.

In the event Transaction/s on the Tag occur after the Customer claims to have destroyed the Tag, the Customer shall be entirely liable for any such charges incurred on the Tag and shall under no circumstances hold SBI responsible for the same.

8. Surrender/Replacement of Tags

The Tag issued to the Customer shall remain the property of SBI. The Customer shall be responsible for peeling off from windshield and destroying of the Tag in case a request for cancellation/ surrender/ replacement has been made.

In case of loss of the Tag, the Tag may be blocked by the Customer by calling up the Customer Care at 1800-11-0018 or by emailing the request to helpdesk.fastag@sbi.co.in after furnishing the required information for blocking the Card and as more specifically provided for under clause titled as "Lost or Stolen Tags".

Once a Tag is reported as lost or stolen the Tag cannot be used again, even if found subsequently. The Customer declares that if a Tag is reported as lost or stolen or is damaged or stolen, if found subsequently it shall be the responsibility of the Customer to return such Tag to SBI. Similarly, in case a Tag is damaged, it shall be the responsibility of the Customer to return the damaged Tag to SBI to enable closure of the Tag account.

In the event of death of the Customer, SBI shall cancel the Tag upon being informed of the same. The legal heirs of the Customer can recover the balance amount available on the Tag as per SBI's policy / process.

9. Expiration and Termination

FASTag has unlimited validity. The same FASTag can be used till the tag is read by the reader and not tampered with. In case due to wear and tear the reading quality depreciates, you can reach out to any of SBI FASTag location (Point of Sale) for a new tag at an additional cost.

On termination of the Tag the total of all charges then outstanding, whether or not already reflected in the Statement and, the amount of any Charges incurred after termination, shall become forthwith due and payable by the Customer as though they had been so reflected, and interest will accrue thereon as may be applicable as per SBI policy/process, from time to time.

The Customer shall continue to be fully liable to SBI for all charges incurred on the Tag prior to termination.

Notice of termination or request to surrender of the Tag shall be deemed given when the customer confirms and provides the necessary documents (as per SBI Policy) to any Point of Sale (PoS). The Customer may not use the Tag after the tag closure/ termination request has been submitted.

10. Usage Guidelines

The said Tag is valid only in India and only with respect to payments required to be made in INR. The Customer shall at all times ensure that the Tag is affixed on the requested vehicle only and shall under no circumstances whatsoever allow the Tag to be used by any other individual. The Customer shall be responsible for all facilities granted by SBI and for all related charges and shall act in good faith in relation to all dealings with the Tag and SBI. The Bank accepts no responsibility for any surcharge levied by any Concessionaire and debited to the balance available on the Tag, with the Transaction amount. Any Transaction undertaken at a Participating Toll Plaza shall be conclusive proof that the charge recorded on such requisition was properly incurred for the amount and by the Customer using the Tag except where Tag has been lost, stolen or fraudulently misused, the burden of proof for which shall be on the Customer.

The Customer is responsible for all Transactions initiated by use of the Tag, except as otherwise set forth herein. Each time the Customer uses the Tag at a participating Toll Plaza, he authorizes SBI to reduce the funds available in the Tag Account by the amount of the Transaction. The Customer is not allowed to exceed the available amount in the Tag Account through an individual Transaction or a series of Transactions. Nevertheless, if a Transaction exceeds the balance of the funds available in the Tag Account, the Customer shall remain fully liable to SBI for the amount of the Transaction. SBI reserves the right to bill the Customer for any negative balance. The Customer agrees to pay SBI promptly for the negative balance. SBI also reserves the right to terminate/ block the Tag should the Customer create one or more negative balances with the Tag.

SBI reserves unto itself the absolute discretion to decline to honour the Transaction requests on the Tag, without assigning any reason thereof.

11. Closure

The Customer may at any point of time, request for closure of the Tag Account by visiting any Point of Sale (PoS) and submitting such documentation as may be required by SBI policy/process in this regard. The Customer shall also be required to return the Tag to authorized SBI personnel. Thereafter, the balance amount (if any) remaining in the related Tag Account would be returned to the Customer in his bank account.

12. Exclusion from Liability

In consideration of the Bank providing the Customer with the facility of the Tag, the Customer hereby agrees to indemnify and keep SBI indemnified from and against all actions, claims, demands, proceedings, losses, damages, personal injury, costs, charges and expenses whatsoever which SBI may at any time incur, sustain, suffer or be put to as a consequence of or by reason of or arising out of providing the Customer the said facility of the Tag or by reason of SBI's acting in good faith and taking or refusing to take or omitting to take action on the Customer's instructions, and in particular arising directly or indirectly out of the negligence, mistake or misconduct of the Customer; breach or noncompliance of the rules/ Terms and Conditions relating to the Tag and/or fraud or dishonesty relating to any Transaction by the Customer. The Customer shall also indemnify SBI fully against any loss on account of misplacement loss of the Card. Without prejudice to the foregoing, SBI shall be under no liability whatsoever to the Customer in respect of any loss or damage arising directly or indirectly out of:

1. Any defect in quality of goods or services supplied by any third party.
2. The refusal of any person to honour or to accept the Tag.
3. The malfunction of any computer system.
4. Handing over of the Tag by the Customer to anybody other than the Point of Sale (PoS).
5. The exercise by SBI of its right to demand and procure the surrender of the Tag prior to the expiry date, whether such demand and surrender is made and/or procured by SBI or by any authorized person or computer terminal.
6. The exercise by SBI of its right to terminate the Tag.
7. Any injury to the credit, character and reputation of the Customer alleged to have been caused by the re-possession of the Tag and/or any request for its return or the refusal of any Toll Plaza to honour or accept the Tag.
8. Any misstatement, misrepresentation, error or omission in any details disclosed by SBI except as otherwise required by law, if SBI receives any process, summons, order, injunction, execution distrait, levy lien, information or notice which SBI in good faith believes/ calls into question the Customer's ability, or the ability of someone purporting to be authorized by the Customer, to transact on the Tag, SBI may, at its option and without liability to the Customer or such other person, decline to allow the Customer to obtain any portion of his funds, or may pay such funds over to an appropriate authority and take any other steps required by applicable law. SBI reserves the right to deduct from the balance available on the Tag a service charge and any expenses it incurs, including without limitation legal fees, due to legal action involving the Customer's Tag.
9. Any statement made by any unauthorized person requesting the return of the Tag or any act performed by any person in conjunction.
10. In the event a demand or claim for settlement of outstanding dues from the Customer is made, either by SBI or any person acting on behalf of SBI, Customer agrees and acknowledges that such demand or claim shall not amount to be an act of defamation or an act prejudicial to or reflecting upon the character of the Customer, in any manner.
11. The tag is not transferable and is unique to the vehicle similar to the vehicle registration number and would be affixed mandatorily at the time of issuance on the vehicle and will have a balance which the customer has paid for his tag to be loaded with.

13. Breach and Termination/Withdrawal

The Customer will be liable to pay SBI, upon demand, all amounts outstanding from the Customer to SBI.

14. Charges

The holding and use of the Tag will incur fees which will be debited to the balance available in the Tag Account. The details of the charges are attached herewith as Annexure I.

Any government charges, duty or debits, or tax payable as a result of the use of the Tag shall be the Customer's responsibility and if imposed upon SBI (either directly or indirectly), SBI shall debit such charges, duty or tax against the balance available on the Tag. There will be separate service charges levied for such facilities as may be announced by the Bank from time to time and deducted from the balance available on the Tag. In the situation that the balance available on the Tag is not sufficient to deduct such fees, the Bank reserves the right

to deny any further Transactions. The Customer also authorizes SBI to deduct from the balance available on his Tag, and indemnifies SBI against any expenses it may incur in collecting money owed to it by the Customer in connection with the Tag (including without limitation reasonable legal fees). SBI may levy service and other charges for use of the Tag, which will be notified to the Customer from time to time by updating these Terms and Conditions. The Customer authorizes SBI to recover all charges related to the Tag as determined by SBI from time to time by debiting the balance available on the Tag. Details of the applicable fees and charges as stipulated by SBI shall be displayed on the website and /or at Point of Sale (PoS)

15 Disputes

In case of any complaint or query pertaining to any Transaction/s, the Customer may contact us by either calling us on our Customer Care at 1800-11-0018 or sending an email to helpdesk.fastag@sbi.co.in. In case the Customer has any dispute in respect of any Transaction, the Customer shall advise details to SBI within 30 days of the Transaction date failing which it will be construed that all charges are acceptable to the Customer and in order.

In order to enable SBI to investigate and respond to the complaint/query, the Customer shall be required to provide SBI with such information as may be required by SBI. Please note that SBI does not ask customers for any confidential information and therefore Customer/s must not share with us any information of a confidential nature including but not limited to passwords, user id's etc.

For full details regarding our complaints procedure, please refer to the FASTag Website (www.fastag.onlinesbi.com). The Customer Care numbers shall be as updated on this Website from time to time.

Annexure I

Charges applicable on SBI FASTag:

Issuance fees of the Tag:- Rs. 100/- across all categories, including all applicable taxes Other Charges: - A minimum security amount depending on the vehicle category (refundable at the time of cancellation of RFID Tag) and Minimum Balance would be charged to the customer as per the Table given below:

Sr. No.	Vehicle Class No.	Particulars	Security Amount	Minimum Balance
1	4	Car / Jeep / Van/ Tata Ace and similar mini light commercial vehicle	200	100
2	5	Light Commercial Vehicle	300	140
3	6	Three Axle Commercial Vehicles	400	300
4	7	Bus/Truck	400	300
5	12	4 to 6 axle	400	300
6	15	7 or More Axle	400	300
7	16	Heavy Construction Machinery (HCM)/Earth Moving Equipment (EME)	400	300

- These charges may vary in case of campaign run by bank

Please note:

1. Goods and Service tax (GST) will be levied on all the prescribed fees & charges at the applicable rates.
2. Convenience fee will be applicable for online recharge
3. Charges mentioned above are subject to change. Please visit www.fastag.onlinesbi.com for the latest charges

One - time Tag Deposit amount (Refundable): The above mentioned security amount would be applicable depending on your vehicle class and would be refunded to you at the time of FASTag account closure.

Date: / /

Place...

Signature/Thumb Impression of the Applicant

Annexure -II

A) For Individual customers :

- i. The passport
- ii. The driving License
- iii. The Voter's Identity Card issued by Election Commission of India,
- iv. Job card issued by NREGA duly signed by an officer of the State Government,
- v. The letter issued by the National Population Register containing details of name, address, or any other document as notified by the Central Government in consultation with the Regulator.

B) Where the customer is a Proprietorship Firm:

Minimum two documents issued in the name of Proprietary Concern from the following list of documents along with any OVD and PAN of the Proprietor must be taken.

- i) Proof of the name, address and activity of the concern like registration certificate (in case of a registered concern)
- ii) Certificate/ License issued by Municipal Authorities under Shop and Establishment Act.
- iii) Sales and Income Tax returns
- iv) GST/CST certificate, Certificate / registration document issued by sales tax / Service tax/ Professional tax authorities.
- v) License / Certificate of Practice issued in the name of proprietary concern by any professional body incorporated under statute (e g Certificate of Practice issued by Institute of Chartered Accountants of India, Institute of Cost Accountants of India, Institute of Company Secretaries of India, etc)
- vi) IEC (Import / Export code) issued to the Proprietary concern by the Office of Director General of Foreign Trade (DGFT) in the name of Proprietary Concern.
- vii) The complete Income tax return (not just acknowledgement) in the name of sole proprietor where the Firm's Income is reflected duly authenticated/acknowledged by the Income tax authorities.
- viii) Utility bills such as electricity, water and landline telephone bills in the name of the proprietary concern.

[Any one document above can also be taken as activity of proof. In such case a contact point verification has to be undertaken which will establish the existence of such Firm and that business activity has been verified from the address. The record of such contact point verification should be placed along with AOF].

C) Where the customer is a limited company:

- i. Certificate of incorporation
- ii. Memorandum and Articles of Association
- iii. A resolution from the Board of Directors and power of attorney granted to its managers, officers or employees to transact on its behalf
- iv. PAN of the Company

Other documents

- v. A declaration containing the names of all the beneficial owners together with their shareholding / controlling interest / stake duly signed by the authorized signatory. [Full & complete KYC of each Beneficial Owner to be obtained as per Para A]
- vi. Certificate of commencement of business (in case of Public Limited Company)
- vii. CIN No.

- viii. Copy of PAN of Company
- ix. Proof of Current Address
- x. Any officially valid document/ Identification of those who have authority as per POA granted to operate the account (as applicable to individual accounts) and KYC of all such persons operating the account and beneficial owners
- xi. Certificate of Registrar of Joint Stock Companies datedThat the Company is entitled to commence business (for inspection, entry in the Power of Attorney Register and return). A copy of the same is retained. (This certificated is not required when, a. The company is a private company b. The company was registered before 1913 and does not invite the public to subscribe for shares. c. The company is limited by guarantee and does not have a share capital).
- xii. Certified copy of a resolution dated, regulating the conduct of the account, obtained, somewhat on the following lines: We hereby certify that the following resolution of the Board of Directors of theCompany was passed of a meeting of the Board held on theAnd has been duly recorded in the Minute Book of the said Company :- "resolved :- that a bank account for the company be opened with the State Bank of India, and that the said Bank be and is hereby authorised to honour cheques, bills of exchange and promissory noted drawn, accepted or made on behalf of the company byand to act on any instructions so given relating to the account, whether the same be overdrawn or not, or relating to the transactions of the company. (Should be signed by chairman, directors and secretary of the company jointly)
- xiii. Officially valid documents as defined by RBI from time to time and PAN of the Chairman / Managing Director / Chief Promoter etc. of all related persons or beneficial owners.

D) Where the customer is a partnership firm:

- i. registration certificate
- ii. partnership deed
- iii. PAN of the Partnership Firm
- iv. (a) OVD as defined by RBI from time to time; and (b) Permanent Account Number or Form 60 as defined in the Income-tax Rules, 1962

Other documents

- v. A declaration containing the names of all the beneficial owners together with their shareholding / controlling interest / stake duly signed by the authorized signatory.
- vi. Mode of operation in case of Partnership to be indicated clearly in AOF (Viz. All Partners jointly/severally (singly), Partner 1 & 2 jointly/severally (singly) etc.)
- vii. Partnership letter dated.....and No.obtained on Cos 37. Signed by all partners. (To be compulsorily obtained in case of partnership firms)
- viii. Addresses of the Power of Attorney holders
- ix. PoA granted to a partner or employee of the firm to transact business on its behalf
- x. OVD as defined by RBI from time to time and PAN of all partners & beneficial owners

E) Where the customer is Societies/Association/Clubs:

- i. Copy of the Memorandum of Association registered on.....and Articles of Association datedObtained.
- ii. Resolution of managing body for opening the account
- iii. Copy of the By Laws datedand resolution dated.....Of the Society, regarding the conduct of the account, obtained.

- iv. Government / Military Order dated.....obtained (whichever applicable).
- v. OVD as defined by RBI from time to time and PAN of Chairman/ MD/ Chief Promoter/Secretary etc. of all Related persons or Beneficial owners.

(F) Where the customer is Hindu Undivided Family(HUF):

- i. Joint Hindu Family Letter datedAnd No.Obtained on Cos 38, signed by all the adult coparceners Family (HUF)
- ii. Declaration from the Karta
- iii. OVD as defined by RBI from time to time and PAN of Karta
- iv. OVD as defined by RBI from time to time and PAN of adult coparceners
- v. PAN Card of Joint Hindu Family
- vi. On death of a coparcener, birth of a coparcener and a minor coparcener attaining majority (18 years), a fresh JHF letter (COS 38) has to be executed Declaration that a) the depositor is the Karta of the Joint Family, b) the deposit belongs to JHF

(G)Where the customer is a Trust:

- i. Registration Certificate
- ii. Trust Deed;
- iii. PAN of the Trust; and
- iv. OVD; and (b) Permanent Account Number of Form 60 issued to the person holding POA on its behalf.

Other Documents

- v. A declaration containing the names of all the beneficial owners together with their shareholding / controlling interest / stake duly signed by the authorized signatory.
- vi. Copy of relevant extracts of trust deed datedobtained and perused, with special emphasis on the power of the trustees to sign cheques, delegation of authority, borrow money etc. The relevant portions are entered in the power of attorney register.
- vii. A copy of the Resolution
- viii. Power of Attorney granted to transact business on its behalf (wherever applicable),
- ix. OVD as defined by RBI from time to time and PAN of trustees, executors, administrators, etc. of all related persons or beneficial owners.
- x. Proof of current address
- xi. All Trust Accounts to be invariably assigned "High Risk"

(H)Accounts of Juridical persons: While opening accounts of Juridical persons such as Government or its Departments, societies, universities and local bodies like village panchayats, a certified copy of following documents shall be obtained:

- (a) Document showing name of the person authorized to act on behalf of the entity.
- (b) Certified copy of OVD or Aadhar (given voluntarily) as proof of identity & address and PAN/Form 60 in respect of the person holding an attorney to transact on its behalf and
- (c) Such documents as may be required to established the legal existence of such an entity/juridical person.